

# Attendance Counting & Reporting

It is helpful for us to know our attendance on any given week. Also, as a member of the ECC, we report our attendance to the denomination regularly.

## **Volunteer Guidelines:**

- About 10-15 minutes into the service (during Announcements is a good time), count the number of adults, students (middle or high school), and kids (birth to 6th grade) in the worship area.

- This includes all worship team members and volunteers, in addition to those just in attendance.

*\*Note: Kids and Students not in the worship area at this point will be accounted for by the ATNKids pastor and Student Ministries pastor.*

- Contact Connections via email ([connections@allthingsnew.church](mailto:connections@allthingsnew.church)) or text (605-351-8425) with the numbers so our Planning Center records can be updated.