

Shopper

As part of our mission to show hospitality ATN provides food and beverage elements on our Hospitality table each week. Before these things run out, a Shopper is needed to replenish them.

Volunteer Guidelines:

1. On Tuesday, the Shopper will be sent a Purchase Request listing the item(s) that need to be replenished before the next Sunday's service (i.e. if the Shopper is signed up for 6/12 in Planning Center, they would receive the Purchase Request on 6/7).
2. The Shopper will purchase the items needed from the designated location(s) (Trader Joe's, Amazon, Costco, etc.) and ensure that they arrive the upcoming Sunday morning for Hospitality service.
3. An expense report can be accessed at www.allthingsnew.church/ministry for reimbursement. Even if you are willing to provide the items as an "in-kind donation", filling out an expense report will be helpful, so that we can keep track of the ongoing expense internally.