

Salt & Light Table

Overview

Salt & Light Table Example:

Our Salt & Light Table serves as a place:

- To keep attendees apprised of our local and global mission efforts, allowing them to sign up to be involved with:
 - Gathering for Women and I-HELP
 - Monterey High's Resource Center
 - Immigrant Care Bags through Catholic Charities
 - Our Little Free Library
 - Set Free Monterey Bay
 - Covenant Missionaries
- For contributors to those ministries to drop off their local purchases

There are three ways of volunteering (more specifics on next page):

1. **Set up** the Salt & Light materials on the table
 - a. On the shelves in ATN's main storage closet, there is a bin marked "Salt & Light"
 - b. At the top of those shelves are large baskets that can be used for donations
2. Serve as a **Salt & Light Liaison** before and after the service
 - a. Stand near the table and answer any questions and/or receive donations
3. **Take down** and store the Salt & Light materials from the table
 - a. Volunteer will replace materials in the bin and replace the bin on the shelves in the storage closet

Salt & Light Table

Set-up

- Arrive at ATN by 9:30
- Retrieve the large bin marked "Salt & Light" and 1-2 large baskets from ATN's storage closet
- Once the table is set up the bin can be stored under the Salt & Light Table

Although specific items on the table can vary, in general, and as depicted in the picture, the table is set up to contain:

- White and blue tablecloth
- "Salt & Light" sign, along with a salt shaker and candle that can be placed near the sign
- "Donate Here" sign, to be placed on the right end of the table
- 1-2 large baskets on the floor to the right of the table, underneath the "Donate Here" sign
- Flyer that names the local ministries with whom we partner
 - Various materials about each of those ministries (brochures, flyers, etc.)
- Salt & Light Shopping Lists

***Note:** feel free to arrange the table as you see fit, adding anything that enhances any of our Salt & Light Ministries.*

Salt & Light Liaison

- Check with the Salt & Light Leader regarding any specific things to be aware of
- As people enter the service, position yourself near the Salt & Light Table.
- Be available to interact with people as they enter, especially when attendees place contributions in the donation basket
- As the service comes to a close, position yourself near the table again
- Be available to interact with people as they exit, including answering follow-up questions about anything that was announced during the service and/or passing out shopping lists

Take-down

When it looks like there won't be any more Salt & Light Table visitors (10-15 minutes after the close of the service):

- Place all items back in the "Salt & Light" bin
- Take the plastic bin and the large baskets (with any donations inside) back to the closet, placing them on the metal shelves